

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD  
HELD ON MONDAY, JULY 8, 2019**

The regular meeting of the Otsego Township Board was held on Monday, July 8, 2019 at the Otsego Township Hall, 400 North 16<sup>th</sup> Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Squibbs, Treasurer Lunarde-Alexander, Trustees McPherson, Moll, Bumgart and Burns.

Members Absent: None.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

**Consent Agenda:**

A motion by Winn with support by Burns was made to approve the consent agenda consisting of the June 10, 2019 Board Minutes, Agenda Items, and Payment of Bills in the amount of \$108,952.89 with an addition to the agenda to address the bid received for gravel.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

**Open Forum:**

Gale Dugan was present from the Allegan County Board of Commissioners.

**Old Business:**

**Gravel Bids:** A bid was received for gravel to be placed on 112<sup>th</sup> Avenue. Only one supplier submitted a bid.

Motion by Burns with support from Lunarde-Alexander to decline the bid for gravel to be applied to 112<sup>th</sup> Avenue from 16<sup>th</sup> Street to 19<sup>th</sup> Street due to the high price.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

**New Business:**

1. **Special Use Permit:** Thomas Fuelling is requesting a Special Use Permit to have a home occupation at his residence at 272 15<sup>th</sup> Street. The Planning Commission recommended approval.

Motion by Burns with support by McPherson to approve the Special Use Permit for Thomas Fuelling for a home occupation at 272 15<sup>th</sup> Street.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

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2. **Amendments to Zoning Ordinance Article 20 Signs:** Zoning Administrator Lori Castello recommend some minor modifications to Article 20 of the Zoning Ordinance. She felt the amendments were necessary to provide clarity regarding wall signs and the number of freestanding signs permitted.  
Motion by McPherson with support by Winn to adopt Ordinance 322 Amendment to Article 20 Signs of the Zoning Ordinance.  
Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.  
No – None.  
Motion carried.
3. **Water Reliability Study Bids:** The Township is required to have a Water Reliability Study performed every five years per EGLE State of Michigan. Two bids were received to complete the study.  
Motion by Squibbs with support from Moll to accept the bid from Prein and Newhof to complete the Water Reliability Study at a cost of \$5,600.  
Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.  
No – None.  
Motion carried.
4. **VFD Replacement Quote:** Public Works Manager Chuck Cushman is requesting the Board approve a quote from CT Electrical Services to replace the defective variable frequency drive (VFD) at Well #3. Well #3 has had issues for the past nine months staying online, the wiring and the pump motor have been replaced.  
Motion by Burns with support from McPherson to accept the quote from CT Electrical Services to replace the VFD at a cost of \$5,500.  
Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.  
No – None.  
Motion carried.
5. **Stove and Refrigerator replacement:** The stove and refrigerator used in the basement are quite old. The refrigerator stopped working over the weekend which caused a renter to lose some food stored there. Public Works Manager Cushman checked for available items at the local Home Depot and found a refrigerator and stove for \$928.24 including delivery and removal of old appliances.  
Motion by Winn with support from Moll to purchase a stove and refrigerator from Home Depot at a price not to exceed \$928.24.  
Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.  
No – None.  
Motion carried.
6. **Recycling Survey:** Some discussion was had regarding the information the Board would like to have before responding to the survey presented by the Resource Recovery program at the county. Clerk Squibbs will get more information to all board members before answers are compiled for the survey.

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**Communications and Reports:**

Supervisor Winn has received information from the Allegan County Road Commission about a culvert on 19<sup>th</sup> Street north of 108<sup>th</sup> Avenue. The culvert is in bad shape and could potentially fail at any point. The Road Commission estimates the cost to replace the metal culvert with a concrete box culvert will be approximately \$160,000.

With no further business before the Board, a motion by McPherson with support by Moll was made to adjourn the meeting at 8:22 p.m.

Yes – 7, No – 0. Motion carried.

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Joan Squibbs, Clerk

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Bryan Winn, Supervisor

I, the undersigned Joan Squibbs, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 8<sup>th</sup> day of July, 2019.

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Joan Squibbs, Clerk  
Otsego Township