

**DRAFT MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD  
HELD ON MONDAY, DECEMBER 14, 2020**

The regular meeting of the Otsego Township Board was held on Monday, December 14, 2020 at the Otsego Township Hall, 400 North 16<sup>th</sup> Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Colin, Treasurer Lunarde-Alexander, Trustees McPherson, Moll, Bumgart and Burns.

Members Absent: None.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

**Consent Agenda:**

A motion by McPherson with support by Lunarde-Alexander was made to approve the consent agenda consisting of the November 9th, 2020 Board Minutes, Agenda Items and Payment of Bills in the amount of \$348, 300.67.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn

No – None

Motion carried.

**Open Forum:**

Fire Chief Weber gave a report on new trainees and number of calls.

**Old Business:**

**Trash Pickup Discussion:** Due to having several issues with the big trash pick-ups that have taken place and the fact that the amount of trash has increased heavily the board will be making a decision regarding how to proceed with the trash services. The board discussed doing a pickup at the end of the driveways like it has been done in the past in the spring and then putting some dumpsters in the lower parking lot at the Otsego Township hall for any additional big trash disposals during the year. There was also discussion about building a transfer station for the township. The board is to make a decision at the next meeting about how they would like to handle this issue for 2021.

**Road Work Discussion:** 110<sup>th</sup> is scheduled to be repaved next year.

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**New Business:**

**Board of Review Appointments:** There was a motion made by Bryan with support from Rick to reappoint Harold Immekus to the Board of Review.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn  
No – None.  
Motion Carried.

There was a motion made by Matt with support from Rick to reappoint Neil Browne to the Board of Review.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn  
No- None.  
Motion Carried.

There was a motion made by Bryan with support from Matt to appoint Tom Dutton to the Board of Review.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn  
No – None.  
Motion Carried.

**Interlocal Agreement and Designated Assessor Contract:**

Allegan county wants appoint Matt Woolford as Designated Assessor for the County for a minimum of 5 years from the date of the approved designation.

There was a motion made by Karen with support from Rick to adopt the Interlocal Agreement and Designated Assessor Contract.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart  
No – Winn  
Motion Carried.

**Proposal For virtual office and remote meetings:**

Due to Covid-19 and the requirement for virtual meetings, a proposal was put together for updating the office equipment to be able to handle that.

A motion was made by Bumgart with support from Lunarde-Alexander to accept the quotes and proposals to get the office up to date with what we need to work remotely and hold virtual meetings.

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Roll Call: Yes – Moll, Burns, Colin, Lunarde-Alexander, Bumgart, Winn  
No: McPherson

Motion Carried.

**Proposal for basement flooring and chairs:**

Discussion was held regarding the need for new chairs and flooring in the basement.

Motion was made by Winn with support from McPherson to table the proposal.  
Yes – 7, No – 0. Motion carried

**Excel-Deal LLC Plans:**

Karen Burns, liaison from the Planning Commission, presented the Board with the decision made by the Planning Commission to Approve the site plan. Based on the Planning Commission decision and a suggestion from Peter Jobsen, the following motion was made.

A motion made by Winn, supported by Burns, to approve the site plan submitted to the Planning Commission for the Emerald Place Apartment Homes with the stipulation of supplying new drawings with the maximum height of 24 feet prior to the permitting process in addition to the requirements of the Planning Commission.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn  
No – None.  
Motion Carried.

**Communications and Reports:**

Clerk Colin stated her appointment of Kimberly Bowe to Deputy Clerk.

Treasurer Lunarde-Alexander stated her appointment of Antwan Lunarde to Deputy Treasurer.

With no further business before the Board, a motion by Winn with support by Moll was made to adjourn the meeting at 8:47 p.m.

Yes – 7, No – 0. Motion carried.

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Jen Colin, Clerk

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Bryan Winn, Supervisor

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I, the undersigned Jen Colin, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 14<sup>th</sup> day of December, 2020.

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Jen Colin, Clerk  
Otsego Township