



**OTSEGO TOWNSHIP  
PLANNING COMMISSION  
MEETING MINUTES**

**April 3, 2017  
Monday at 7:00 PM**

*Planning Commission Members;  
Chair Andy Webb, Vice Chair Bill Rohr, Secretary Jeff Polonowski,  
Scott Reising, Karen Burns, Mike Bosch, Tammy Hoppe, Ron Cade & Roger Rumble*

Chairman Andy Webb called the meeting to order at 7:00 p.m.

Members Present: Andy Webb, Karen Burns, Roger Rumble, Jeff Polonowski, Scott Reising, Bill Rohr, Ron Cade.

Members Absent: Tammy Hoppe, Mike Bosch.

**Approval / Correction of Minutes:**

Motion made by Roger Rumble, support by Ron Cade, to approve the December 5, 2016 Planning Commission meeting minutes with the following correction: Add the word “be” to the last sentence in the second paragraph under the Master Plan Meeting Heading.

7 – Yes, 0 – No, 2 – Absent. Motion carried.

**Election of Officers**

Motion made by Ron Cade, support by Roger Rumble, to reappoint all current officers to their positions. Andy Webb will remain as Chairperson, Bill Rohr will remain as Vice Chairperson and Jeff Polonowski will remain as Secretary.

7 – Yes, 0 – No, 2 – Absent. Motion carried.

**Rezoning Request – Wendy West – Case 17-01**

Wendy West presented her request to rezone the parcel she currently resides on to allow the parcel to be split. Her intention is to create a second parcel that her parents will build a home on.

Chairman Webb opened the public hearing at 7:05 p.m. There was one neighbor present and they were supportive of the rezoning. The public hearing was closed at 7:06 p.m.

The discussion was returned to the Planning Commission members. There was discussion held regarding the various methods to create the required frontage to meet the zoning requirements.

Motion by Bill Rohr, support by Scott Reising to recommend approval of the rezoning to the Township Board. The motion reads as follows:

“I, Bill Rohr, move to recommend approval of the request to rezone the above named parcel from AG Agricultural to R-1 Low Density Residential. This rezoning is supported by the Otsego Township Official Future Land Use Map dated 03/12/2012.”

7 – Y, 0 – N, 2 – Absent. Motion carried.

**Master Plan Meeting #8 – Public Hearing for the adoption of the new Master Plan**

Chairman Webb opened the public hearing at 7:30 p.m. There were no members of the public present. Chairman Webb indicated that he had received no comments at the email address which had been set up for this purpose. The public hearing was closed at 7:31 p.m.

Becky Harvey, the Project Manager from McKenna Associates, addressed the Planning Commission members. She indicated the only item not currently in the draft plan were updated flood plain maps. Because these maps are still in the process of being updated by FEMA, the current maps will be used and when the updated maps are available they will be incorporated into the plan. She also indicated she would include information regarding the cleanup efforts of the Kalamazoo River currently underway. The Planning Commission will make its recommendation to the Township Board. This information will be presented at the Township Board meeting scheduled for April 10, 2017. Any comments from Township Board members will be forwarded to Ms. Harvey to be incorporated into the Master Plan and final approval will be scheduled for the May 8, 2017 board meeting.

Motion made by Roger Rumble, support by Ron Cade, to recommend approval of the new Master Plan to the Township Board.

7 – Yes, 0 – No, 2 – Absent. Motion carried.

Motion made by Roger Rumble, support by Ron Cade, to adjourn the meeting at 8:02 p.m.

7 – Yes, 0 – No, 2 – Absent. Motion carried.

Respectfully submitted,

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Jeff Polonowski/js

Date

Planning Commission Secretary