



**OTSEGO TOWNSHIP
PLANNING COMMISSION
MEETING MINUTES
December 5, 2016
Monday at 7:00 PM**

*Planning Commission Members;
Chair Andy Webb, Vice Chair Bill Rohr, Secretary Jeff Polonowski,
Scott Reising, Karen Burns, Mike Bosch, Tammy Hoppe, Ron Cade & Roger Rumble*

Chairman Andy Webb called the meeting to order at 7:00 p.m.

Members Present: Andy Webb, Karen Burns, Mike Bosch, Roger Rumble, Jeff Polonowski, Scott Reising.

Members Absent: Bill Rohr, Tammy Hoppe, Ron Cade.

Approval / Correction of Minutes:

Motion made by Roger Rumble, support by Mike Bosch, to approve the November 19, 2016 Planning Commission meeting minutes as presented:

6 – Yes, 0 – No, 3 – Absent. Motion carried.

Master Plan Meeting #7

Chairman Webb introduced Diane Russell and Matt Didier from the EPA. They have been working on the river cleanup project out along Jefferson Road. Both had input for the Planning Commission after reviewing the draft Master Plan.

Becky Harvey, the Project Manager from McKenna Associates, addressed the Planning Commission members. Becky presented preliminary draft copies of the Master Plan. She stated the plan is focused on action and implementation items rather than on technical data. She mentioned state statutes require a more in-depth implementation plan in newly adopted Master Plans. She indicated background information has been revised to include comments and conversations held by Planning Commission members. Use classifications have been updated, there will need to be changes to the Zoning Ordinance language to reflect the updated information in the Future Land Use section of the Master Plan.

The remainder of the meeting was spent soliciting feedback from the commission members. At the end of the discussion, Ms. Harvey indicated the next step in the process was to obtain approval from the Otsego Township Board to distribute the draft plan to adjacent communities for their comments. There was consensus among the commission members to have this request presented at the next Township Board meeting with the distribution of the plan to occur when the planners had incorporated the changes discussed. Once the plan is distributed it opens a sixty three (63) day comment period, followed by a public hearing after which the Planning Commission makes a recommendation to the Township Board for approval of the Master Plan. Given this timeframe, the next meeting of the Planning Commission barring any new applications would be in the month of March.

Motion made by Roger Rumble, support by Karen Burns, to adjourn the meeting at 10:00 p.m.

6 – Yes, 0 – No, 3 – Absent. Motion carried.

Respectfully submitted,

Jeff Polonowski/js
Planning Commission Secretary

Date