

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD
HELD ON MONDAY, DECEMBER 10, 2018**

The regular meeting of the Otsego Township Board was held on Monday, December 10, 2018 at the Otsego Township Hall, 400 North 16th Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Squibbs, Treasurer Lunarde-Alexander, Trustees McPherson, Burns, Moll and Bumgart.

Members Absent: None.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

Consent Agenda:

A motion by Lunarde-Alexander with support by Burns was made to approve the consent agenda consisting of the November 12, 2018 Board Minutes, Agenda Items, and Payment of Bills in the amount of \$98,133.80.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

Open Forum:

Gale Dugan was present from the Allegan County Board of Commissioners.

Old Business:

None.

New Business:

1. **Consumers Energy Electric Franchise Ordinance:** Consumers Energy is requesting a renewal of their electric franchise to operate in the right of ways within the Township for a term of thirty (30) years.

Motion by Winn with support by Squibbs to approve the Consumers Energy Electric Franchise, Ordinance 313.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

2. **Sewer Use Ordinance:** Modifications to the Sewer Use ordinance are necessary to implement a new rate structure developed in conjunction with the SAW grant work. The changes to the rate structure were developed based on a rate study completed by Umbaugh and Associates. Motion by Winn with support by Lunarde-Alexander to approve the new rate structure in the Sewer Use Ordinance, Ordinance 314.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.

No – None.

Motion carried.

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3. **Water Supply System Ordinance:** Modifications to the Water Supply System ordinance are necessary to implement a new rate structure developed in conjunction with the Water Asset Management Program. The changes to the rate structure were developed based on a rate study completed by Public Works Manager Cushman and Clerk Squibbs. Motion by Lunarde-Alexander with support by Burns to approve the new rate structure for the Water Supply System Use, Ordinance 315.
Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.
No – None.
Motion carried.
4. **Water Rate Resolution:** A resolution was presented to set new readiness-to-serve charges based on meter size, to increase the commodity rate charged for water usage from \$1.25 per 1,000 gallons to \$2.45 per 1,000 gallons and to eliminate the capital service charge for the Township’s public utility customers. Motion by Squibbs with support by Winn to approve the new rate structure and change in commodity charge for the water supply customers.
Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.
No – None.
Motion carried.
5. **Sewer Rate Resolution:** A resolution was presented to set new readiness-to-serve charges based on meter size, to eliminate the maintenance charge and to eliminate the capital service charge for the Township’s public utility customers. Motion by Moll with support by Lunarde-Alexander to approve the new rate structure for the sewer system customers.
Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.
No – None.
Motion carried.
6. **Fireworks Permit:** The Township received a fireworks display permit request from Captain Boom Fireworks for a display on December 31, 2018 to take place at Bittersweet Ski Area. The required Certificate of Insurance was included. Motion by Burns with support by McPherson to approve the fireworks permit.
Yes – 7, No – 0. Motion carried.
7. **Corrpro Cathodic Protection Control System Maintenance Agreement:** A proposal was presented from Corrpro to provide inspection of the cathodic protection corrosion control equipment in service in the water tower. Motion by Burns with support by McPherson to approve the maintenance agreement proposal in the amount of \$780.
Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.
No – None.
Motion carried.
8. **Sit Times at the Fire Department:** The City Manager and the Fire Chief have requested approval to create two paid shifts at the Fire Department. They are requesting a four hour shift on both Saturday and Sunday to improve response time efficiency and create scheduling stability for the volunteer fire fighters. Motion by Moll with support by McPherson to approve the creation of two paid weekend shifts.

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Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.
No – None.
Motion carried.

Communications and Reports:

There was discussion regarding the passing of Proposal 1 which legalized recreational marijuana use in Michigan. Results of the voting in the surrounding communities and in the Township were given to the board members. There will be a process to implementing the new law which will need to be undertaken in the next year. At this point, the Board will wait to see what guidelines and legislation are developed by the State before taking action.

Public Works Manager Cushman presented a proposal to upgrade all the lighting in the township hall and in the cemetery buildings to LED light fixtures. The proposal was the result of an impromptu presentation arranged by the City of Plainwell. After discussion, it was decided to pursue upgrading the lighting.

Motion by Lunarde-Alexander with support by Burns to upgrade the lighting fixtures in the township hall and cemetery buildings to LED fixtures as presented in the proposal from Lites Plus.

Roll Call: Yes – McPherson, Burns, Moll, Bumgart, Lunarde-Alexander, Squibbs, Winn.
No – None.
Motion carried.

Supervisor Winn informed the board of actions taken by the State Tax Commission regarding the Township Assessor. He is waiting on a proposal for an Assessor of Record which he anticipates presenting in January.

With no further business before the Board, a motion by McPherson with support by Winn was made to adjourn the meeting at 8:25 p.m.

Yes – 7, No – 0. Motion carried.

Joan Squibbs, Clerk

Bryan Winn, Supervisor

I, the undersigned Joan Squibbs, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 10th day of December, 2018.

Joan Squibbs, Clerk
Otsego Township