



**OTSEGO TOWNSHIP  
PLANNING COMMISSION  
MEETING MINUTES**

**July 5, 2017**

**Wednesday at 7:00 PM**

*Planning Commission Members;*

*Chair Andy Webb, Vice Chair Bill Rohr, Secretary Jeff Polonowski,*

*Scott Reising, Karen Burns, Mike Bosch, Tammy Hoppe, Ron Cade & Roger Rumble*

Chairman Andy Webb and Vice Chair Bill Rohr were absent. Motion made by Karen Burns with support by Ron Cade to have Secretary Jeff Polonowski chair the meeting.

6 – Yes, 0 – No, 3 – Absent. Motion carried.

Acting Chairperson Polonowski called the meeting to order at 7:03 p.m.

Members Present: Karen Burns, Roger Rumble, Jeff Polonowski, Scott Reising, Tammy Hoppe, Ron Cade.

Members Absent: Andy Webb, Bill Rohr, Mike Bosch.

**Approval / Correction of Minutes:**

Motion made by Ron Cade, support by Tammy Hoppe, to approve the April 3, 2017 Planning Commission meeting minutes as presented.

6 – Yes, 0 – No, 3 – Absent. Motion carried.

**Site Plan Review – Arbor Credit Union – Case 17-02**

Tom Clark with Glas Associates and Paul Schram with Wightman Engineering presented their request for a site plan approval for the building of a new credit union at 1386 M-89 Highway, Plainwell.

Mr. Schram presented information regarding the site of the new building. He indicated there would be minimal clearing of the vegetation, particularly on the boundaries of the property adjoining the existing mobile home park. He also indicated he had spoken with MDOT regarding the placement of driveway and had tentative approval of the location. Karen Burns asked if there would be an ingress lane due to concerns with traffic at that location on M-89. Mr. Schram indicated they would take her concerns under advisement. Jeff Polonowski had questions regarding drainage of storm water off of the building and general questions regarding the lighting plan. The Planning Commission discussed various items related to the site plan. Both Professional Code Inspections and Mike Schwartz, the Township engineer, have reviewed the plans and found them to be adequate.

Motion by Roger Rumble, support by Ron Cade to recommend approval of the site plan to the Township Board. The motion reads as follows:

“I, Roger Rumble, move to recommend approval of the site plan submitted by Arbor Federal Credit Union, parcel #0317-025-064-00, dated July 2017 as drawn by Glas and Associates.

6 – Y, 0 – N, 3 – Absent. Motion carried.

Motion made by Roger Rumble, support by Ron Cade, to adjourn the meeting at 7:37 p.m.  
6– Yes, 0 – No, 3 – Absent. Motion carried.

Respectfully submitted,

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Jeff Polonowski/js  
Planning Commission Secretary

Date

DRAFT