

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD  
HELD ON MONDAY JUNE 13, 2022**

The regular meeting of the Otsego Township Board was held on Monday, June 13, 2022, at the Otsego Township Hall, 400 North 16<sup>th</sup> Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Colin, Treasurer Lunarde-Alexander, Trustees Moll, McPherson, Bumgart, Burns.

Members Absent: None.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

**Consent Agenda:**

A motion by Lunarde-Alexander with support by McPherson was made to approve the consent agenda consisting of the May 9, 2022, Township Board meeting minutes, journal entries, bills in the amount of \$156,011.45 and Agenda Items as presented.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent- None.

Motion carried.

**Open Forum:**

County Commissioner Dugan presented the board with information about meetings over the past month that included many annual reports from different departments. The county is hoping to get input from the community on the Citizen Survey's that they sent out recently. He informed the board that the water study group has put together a formal process to apply for funds to match for water/sewer projects with ARPA funds.

Fire Chief Weber was present and gave updates from the Otsego Fire department over the last month including staffing changes and maintenance done as well as a brief summary of call volumes since he has started. He mentioned that the fire department did not receive the AAA grant or the department of treasury grant and that they are still waiting to hear back about the safer grant later this summer.

There was a motion made by Winn with support by Lunarde-Alexander to add an estimate from Lapham Heating and Cooling, Inc. to replace the heater and air conditioner.

Aye: All.

No – None.

Absent-None.

Motion carried

**Old Business:**

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**Ground Lease Agreement with Dish:** Supervisor Winn updated the board on his correspondence with Dish and said that he has still not received word back from them at this time.

**M89 Streetlights:** Supervisor Winn told the board that he has been in contact with Consumers about putting more streetlights on M89. Consumers is suggesting 35 streetlights at \$100.00 each as of their last conversation. Consumers has produced a mapping of where the lights will be going. There was a motion made by Winn with support by Moll to approve the installation of the streetlights on M89.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent-None.

Motion carried.

**New Business:**

**22-04 Reed Rezoning:** Planning Commission Case 22-04 is a request from Diana Reed to have her property at 2252 River Road, rezoned from C General Business to AG agricultural and Rural Estates. There was a motion made by Burns with support by Winn that we approve the rezoning request.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent-None.

Motion carried.

**22-05 Christian Neighbors Site Plan Review and Special Use Permit:** Planning Commission Case 22-05 is a site plan review and special use permit for Christian Neighbor's new educational and financial service building at 282 12<sup>th</sup> Street next door to their current food pantry. There was a motion made by Burns with support by Lunarde-Alexander to approve the site plan and special use permit. Winn Abstained to voting on this due to his work on the building.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart.

No – None.

Abstain – Winn.

Absent-None.

Motion carried.

**Water and Sewer Rate Increase:** Each year the township has to re-evaluate the water and sewer rates. Public Works manager Cushman spoke with the engineers to discuss where the rates should be set for the year. There was a motion made by Winn with support by Burns to approve the water and sewer rate increases.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

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Absent-None.

Motion carried.

**Cemetery Rate Increase:** Every 4 to 5 years the township has re-evaluated the cemetery rates. Public Works manager Cushman did research on what other cemeteries in the area are charging to see where the rates should be set. There was a motion made by Burns with support by McPherson to approve the cemetery rate increases.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent-None.

Motion carried.

**Annexation- Dairy Freeze/Kenneth Whitaker:** Kenneth Whitaker, owner of the Dairy Freeze property at 1443 M89 has sent a letter petitioning the township to annex the said property from the Township into the city. The reason for the petition is that there is a failing septic system. The township does not have available public utilities in that area. The city does and will allow them to hook up, but they have an ordinance requiring water and sewer customer properties to be in the city. There was a motion made by Winn with support by Burns to adopt the resolution for the property to be annexed into the City of Otsego.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent-None.

Motion carried.

**Trustee McPherson Resignation Letter:** Trustee McPherson presented the board with a letter of resignation effective as of June 30, 2022. He is moving out of the township and therefore can no longer serve on the township board. There was a motion made by Winn with support by Lunarde-Alexander to accept the letter of resignation.

Aye: All.

No – None.

Absent-None.

Motion carried

**Lapham Heating and Cooling Estimate for AC & Heater Replacement:** Over the last couple of years there have been various issues with the heater and air conditioner. The last time Lapham came out to fix the air conditioner, they said the board should look into replacing it as it is old and not reliable. Lapham presented the board with an estimate to replace the heater and air conditioner for \$9190. There was a motion made by Burns with support by McPherson to accept the estimate from Lapham and for the money to come out of the ARPA funds.

Roll Call: Yes – Moll, Burns, McPherson, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent-None.

Motion carried.

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**Communications and Reports:**

**ARPA Estimates:** Supervisor Winn is in the process of writing up specs so he can get estimates for some of the projects discussed at the ARPA Workshop on April 18th.

**Water Sewer Expansion Project:** Supervisor Winn relayed to the board that there is a meeting with the engineers this Thursday to discuss the C2R2 grant progression as well as news from the county regarding ARPA funds and to try to figure out next steps. Trustee Bumgart mentioned that we should think about discussing moving forward with Hazelwood only or to see what our options are.

**Trustee Position:** There will be another posting in the paper this week seeking interested parties for the open trustee position.

**Open Forum: Non-Agenda Items:**

None.

With no further business before the Board, a motion by Winn with support by Moll was made to adjourn the meeting at 8:10p.m.

Aye-7, Nay – 0, Absent-0.

Motion carried.

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Jen Colin, Clerk

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Bryan Winn, Supervisor

I, the undersigned Jen Colin, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 13<sup>th</sup> day of June, 2022.

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Jen Colin, Clerk  
Otsego Township