

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD  
HELD ON MONDAY DECEMBER 12, 2022**

The regular meeting of the Otsego Township Board was held on Monday, December 12, 2022, at the Otsego Township Hall, 400 North 16<sup>th</sup> Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Colin, Treasurer Lunarde-Alexander, Trustees Moll, Bumgart, Gudith.

Members Absent: Burns.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

**Consent Agenda:**

A motion by Moll with support by Lunarde-Alexander was made to approve the consent agenda consisting of the November 14, 2022, Township Board meeting minutes, journal entries, bills in the amount of \$65635.20.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent- Burns.

Motion carried.

**Open Forum:**

County Commissioner Gale Dugan was present and updated the board on the meeting over the past month held by the county commission. He also mentioned that there are vacancies on some of the county boards and encouraged the public to look at them and apply if they are interested.

Dan Veldhuizen, the township's auditor, from Sigfried Crandall was present. He went over the audit with the board and asked any questions that were presented. He also thanked the board for allowing him the opportunity to work with Otsego Township for many years.

Fire Chief Weber, City Manager Mitchell and Mayor Withee were present and gave updates from the Otsego Fire department over the last month including staffing changes and run totals. They presented the board with a staffing proposal and asked the board to take action on implementing sit times until something can be put on a ballot to cover costs and help reduce burnout for the firefighters.

A motion was made by Winn with support by Lunarde-Alexander to add Sit Times for the Fire Department to the agenda under New Business.

Aye – 6

Nay – None.

Absent – Burns.

Motion carried.

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**Old Business:**

**M89 Bike Path:** A motion was made by Winn with support by Moll to table until the planning commission can look at this and determine what the future plan is for the path.

Aye – 6.

Nay – None.

Absent – Burns.

Motion carried.

**Water & Sewer Projects:** The USDA needs formal action to refuse the loan that has been secured for the township. There was a motion made by Winn with support by Lunarde-Alexander to have the USDA de obligate the funds from the loan secured by the township as the projects will not be moving forward per the residents' decision.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent - Burns.

Motion carried.

**Investment Policy:** Treasurer Lunarde-Alexander updated the Investment Policy. There was a motion made by Lunarde-Alexander with support by Winn to accept the amended Investment Policy.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

Nay – None.

Absent – Burns.

Motion carried.

**Planning Commission Case 22-06: Casa Real Bistro Site Plan Review:** A motion was made by Winn with support by Moll to table this discussion until the planning commission can review the updated plans.

Aye – 6.

Nay – None.

Absent – Burns.

Motion carried.

**Planning Commission Case 22-07: Special Use Permit – Bryan Winn:** A motion was made by Colin with support by Lunarde-Alexander to table this discussion until we have more information from the planning commission.

Aye – 5.

No – None.

Abstain – Winn, due to conflict of interest.

Absent – Burns.

Motion carried.

**New Business:**

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**Fireworks Permit - Webb:** Andrew Webb submitted an application and proof of insurance to the board to obtain a firework permit for a New Year's Eve firework show which he typically does annually. There was a motion made by Moll with support by Colin to approve the permit.

Aye – 6.

Nay – None.

Absent – Burns.

Motion carried.

**Sit Times for Otsego Fire Department:** The fire department is struggling with burnout due to high call numbers. The city presented a proposal for sit times to help ease the burnout temporarily until we can find a better solution. A motion was made by Winn with support by Bumgart to authorize the Otsego Fire Department to spend up to but not exceed \$25,000.00 for sit times through June 1<sup>st</sup>, 2023, with those funds coming from the Township's ARPA funds.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent – Burns.

Motion carried.

**Fire Department Medic Car:** The medic car needs to be replaced. The fire department found one that they can update to utilize. A motion was made by Winn with support by Moll to authorize up to \$12,500.00 to purchase and revamp a fire department medic car with the funds to come from the Township's ARPA funds.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent – Burns.

Motion carried.

**Communications and Reports:**

Supervisor Winn updated the board on the progress at the well house. He also let the board know that we are looking into security options for the township hall and that we need to have more discussion about the county seat. Clerk Colin shared that Republic switched the recycling days for the township from Fridays to Mondays in 2023. Trustee Bumgart extended thanks and appreciation to Sexton Cushman and team for the work that they do.

**Open Forum: Non-Agenda Items:**

Precinct Delegate West shared that she and the other delegates are going to try to be present at more meetings in the county to share important information.

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With no further business before the Board, a motion by Winn with support by Moll was made to adjourn the meeting at 9:15p.m.

Aye-6, Nay – 0, Absent-1.

Motion carried.

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Jen Colin, Clerk

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Bryan Winn, Supervisor

I, the undersigned Jen Colin, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 12<sup>th</sup> day of December 2022.

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Jen Colin, Clerk  
Otsego Township