

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD
HELD ON MONDAY JANUARY 9, 2023**

The regular meeting of the Otsego Township Board was held on Monday, January 9, 2023, at the Otsego Township Hall, 400 North 16th Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Colin, Trustees Moll, Bumgart, Gudith.

Members Absent: Trustee Burns, Treasurer Lunarde-Alexander.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

Treasurer Lunarde-Alexander joined the meeting at 7:02pm.

Consent Agenda:

A motion by Lunarde-Alexander with support by Moll was made to approve the consent agenda consisting of the December 12, 2022, Township Board meeting minutes, journal entries, bills in the amount of \$292,955.25.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent- Burns.

Motion carried.

Open Forum:

None.

Old Business:

M89 Bike Path: No action was taken. Supervisor Winn is in contact with a company to get us a bid for the concrete.

Planning Commission Case 22-06: Casa Real Bistro Site Plan Review: A motion was made by Winn with support by Lunarde-Alexander to approve the site plan per the Planning Commission's recommendation.

Aye – 6.

Nay – None.

Absent – Burns.

Motion carried.

Planning Commission Case 22-07: Special Use Permit – Bryan Winn: A motion was made by Colin with support by Bumgart to table this discussion until February.

Aye – 5.

No – None.

Abstain – Winn, due to conflict of interest.

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Absent – Burns.
Motion carried.

New Business:

Township Hall Security: Lock Master sent over estimates 3485 (cloud based keycard access), 3486 (Local panel keycards access) and 3487(video surveillance) for key card access as well as video surveillance for the township hall. The township will be getting a ballot box that will need to have video surveillance. The key card access can be discussed at a later date due to it not needing immediate attention. A motion was made by Lunarde-Alexander with support by Moll to approve estimate 3487 for video surveillance.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent – Burns.

Motion carried.

Corrpro Contract: The township has contracted with Corrpro in the past to maintenance the Cathodic Protection Corrosion Control System and have presented the township with a contract renewal for 2023. A motion was made by Winn with support by Lunarde-Alexander to approve the contract renewal for Plan C at \$860.00.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent – Burns.

Motion carried.

County Commissioner Dugan gave his report at this time due to needing to get to another meeting elsewhere in the county. He updated the board on the county board meetings over the past month and handed out new business cards as well as a “Introduction to PFAS 101” informational packet. He informed the board of the appointments for the county commission.

Ballot Wording Resolution: Due to the changing needs of the fire department with staffing and calls, a resolution was presented with ballot wording for the May 2023 Special Election. A motion was made by Moll with support by Winn to adopt the resolution that was presented.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent – Burns.

Motion carried.

Prein&Newhof Engineering Services Agreement: Prein&Newhof has provided the township with engineering services for years and presented the township board with an agreement

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renewal for 2023. A motion was made by Colin with support by Moll to approve the agreement as presented.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent – Burns.

Motion carried.

Consumers Energy Resolution: Consumers energy presented a resolution for the board to pass to update the current standard lighting contract to include 35 new streetlights on the M89 corridor. A motion was made by Moll with support by Winn to adopt the resolution as presented.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent – Burns.

Motion carried.

2023 Gravel Recommendations: The Allegan County Road Commission presented the board with recommendations for gravel on 20th street from 108th to 112th avenue, 110th avenue between 20th street and 22nd street, 22nd street from Lincoln road to 112th avenue and 21st street from Lincoln road to 110th avenue. A motion was made to approve getting work orders for the recommended roads as well as 100th avenue going west off of 16th street.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent – Burns.

Motion carried.

Alternate Board of Review Dates: In the past, the board has passed resolutions moving the board of review opening date to a Tuesday instead of a Monday due to the Assessor not being in the office on Mondays. A motion was made by Moll with support by Lunarde-Alexander to adopt the resolution to have an alternative start date of March 14, 2023.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn

No – None.

Absent – Burns.

Motion carried.

Poverty Exemption Guidelines Resolution: Each year the board must adopt the guidelines for poverty exemption. A motion was made by Winn with support by Lunarde-Alexander to adopt the resolution for the guidelines for poverty exemption for 2023.

Roll Call: Yes – Gudith, Moll, Colin, Lunarde-Alexander, Bumgart, Winn

No – None.

Absent – Burns.

Motion carried.

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Communications and Reports:

Supervisor Winn asked Public Works Manager Cushman to update the board on the progress at the well house. Clerk Colin shared that Avaya has been doing research for us to see if they can save us money on our phone bill.

Open Forum: Non-Agenda Items:

A few residents were present with one asking if or when the aerial truck would be on a ballot. The board has not heard from the Otsego Fire Department on when that will need to be addressed.

With no further business before the Board, a motion by Winn with support by Moll was made to adjourn the meeting at 8:35p.m.

Aye-6, Nay – 0, Absent-1.

Motion carried.



Jen Colin, Clerk



Bryan Winn, Supervisor

I, the undersigned Jen Colin, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 9th day of January 2023.



Jen Colin, Clerk
Otsego Township