



**TSEGO  
TOWNSHIP**  
EST 1833

**OTSEGO TOWNSHIP  
PLANNING COMMISSION  
MEETING MINUTES  
November 9<sup>th</sup>, 2021  
Monday at 7:00 PM**

*Planning Commission Members;*

*Chair Andy Webb, Vice Chair Bill Rohr, Secretary Jeff Polonowski,  
Scott Reising, Karen Burns, Mike Bosch, Tammy Hoppe, Brad Ade & Roger Rumble*

Chair Andy Webb called the meeting to order at 7:00 p.m.

Members Present: Andy Webb, Karen Burns, Roger Rumble, Brad Ade, Bill Rohr, Scott Reising.

Members Absent: Jeff Polonowski, Mike Bosch, Tammy Hoppe.

**Approval / Correction of Minutes:**

Motion made by Scott Reising, support by Brad Ade to approve the June 6, 2022 Planning Commission meeting minutes with the spelling of fire chief Brandon Weber's name corrected under #2 of PC comments. Motion carried.

6 – Yes, 0 – No, 3 – Absent.

**Site Plan Review – Casa Real Bistro – Case 22-06:**

Chair Webb referenced Sect. 4.09, the 3-foot split rail fence proposed is not meeting this ordinance. Ledbetter Construction for Casa Real Bistro proposed a 6 ft privacy fence made of wood or vinyl be installed in place of the 3 ft split rail fence and associated evergreens. Webb stated the PC would need a revised drawing with the 6 ft fence shown.

Chair Webb read the summary and conclusions of the memorandum dated October 12, 2022 from Jason Derry, Zoning Administrator at PCI. This memorandum is to be included by reference to these minutes.

Chair Webb stated he had spoken to Brandon Weber, Otsego Fire Chief, and there were no issues regarding fire department access.

The Planning Commission discussed the lighting plan as presented. The PC decided that given the location of this particular parcel along M-89, we choose to waive the 0.5 foot-candle restriction at the NE and NW boundaries of the parcel.

Chair Webb opened the floor for public comment at 7:34 PM. Bryan Wynn asked if they had received a permit to demo and move the house. Ledbetter Construction responded that yes, they did. Public comment closed at 7:40 PM.

Motion was made by Ade and supported by Reising to approve the site plan with stipulations, those being: 1. Update plans to show an approved privacy fence and removing evergreens and split rail fence. 2. Update plans to show dumpster design detail. 3. PC waives the 0.5 foot-candle requirement as discussed above.

Motion carried; 6 – Yes, 0 – No, 3 – Absent.

**Special Use Permit – Bryan Winn – Case 22-07:**

Bryan Winn discussed his plan to build pine box caskets inside the existing building on his property. Caskets are mostly for pets, but he will build for humans if contracted to do so. There will be no employees and negligible traffic.

Chair Webb opened the public hearing at 7:50 PM and closed the public hearing at 7:51 PM.

Motion made by Rumble, supported by Burns to recommend approval of the special use permit for PC Case 22-07.

Motion carried; 6 – Yes, 0 – No, 3 – Absent.

**Zoning Ordinance update to reflect Act No. 106 of the Public Acts of 2022:**

Chair Webb discussed PA 106 changes to the allowed number of children in a family child care home and a group child care home that increase the capacity of those uses. The affected sections of the zoning ordinance are Sect. 3.02 51. (d) “Family day care home” – an increase of one child (currently 7), and Sect. 3.02 51. (e) “Group day care home” – an increase of two children (currently 12).

Motion made by Rumble, supported by Ade to recommend changing the zoning ordinance language to:

Sect. 3.02 51. (d) “Family day care home” means a private home in which one but less than ~~seven~~ **eight** minor children are received for care and supervision for periods of less than 24 hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage or adoption. It includes a home that gives care to an unrelated child for more than four weeks during a calendar year.

Sect. 3.02 51. (e) “Group day care home” means a private home in which more than six but not more than ~~12~~ **fourteen** children are given care and supervision for periods of less than 24 hours a day unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. It includes a home that gives care to an unrelated child for more than four weeks during a calendar year.

Motion carried; 6 – Yes, 0 – No, 3 – Absent.

Motion made by Reising, support by Burns to adjourn the meeting at 8:32 p.m. Motion carried; 6 – Yes, 0 – No, 3 – Absent.

Respectfully submitted,

---

Andrew Webb  
Planning Commission Chair

Date