

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD
HELD ON MONDAY JULY 8, 2024**

The regular meeting of the Otsego Township Board was held on Monday, July 8, 2024, at the Otsego Township Hall, 400 North 16th Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Colin, Treasurer Lunarde-Alexander, Trustees Bumgart, Burns, Gudith.

Members Absent: Trustee Moll.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

Consent Agenda:

A motion by Burns with support by Lunarde-Alexander was made to approve the consent agenda consisting of the June 10, 2024, Township Board meeting minutes, journal entries, budget adjustments, bills in the amount of \$168,366.56 and to move County Commissioner Dugan, Candidate Mike Villar and Candidate Myrene Koch to above the Open Forum section to allow them additional time as well as to allow questions.

Roll Call: Yes – Gudith, Burns, Colin, Lunarde -Alexander, Bumgart, Winn.

No – None.

Absent – Moll.

Motion carried.

County Commissioner Dugan was present and gave updates from meetings and training over the last month that he attended.

Mike Villar, candidate running for prosecuting attorney, was present and introduced himself to the board and the public.

Myrene Koch, candidate running for re-election for prosecuting attorney, was present and introduced herself to the board and the public.

Open Forum:

A few members of the public were present and shared comments and concerns with the board.

Old Business:

Office Help – Job Description: The committee consisting of Clerk Colin, Trustee Bumgart and Trustee Gudith presented a job description for the deputy clerk position to the board for their review.

There was a motion made by Burns with support by Winn to approve the job description as presented.

Roll Call: Yes – Gudith, Burns, Colin, Lunarde -Alexander, Bumgart, Winn.

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No – None.

Absent – Moll.

Motion carried.

Archangel Safety Proposal: Archangel is a company that helps companies (especially municipalities) to be prepared for MIOSHA audits and continually offers support with training and policies.

A motion was made by Bumgart with support by Winn to approve the proposal from Archangel Safety in the amount of \$3100.00 initially and \$500 per quarter.

Roll Call: Yes – Gudith, Burns, Colin, Lunarde -Alexander, Bumgart, Winn.

No – None.

Absent – Moll.

Motion carried.

ORV Resolution: Other municipalities have approved a resolution to open more roads in their municipalities for ORV use. That resolution was forwarded to Otsego Township for their review.

No motion was made to support the resolution.

Water & Sewer Rates: Each year, the water and sewer rates are reviewed to ensure they are in line to keep up with the City of Plainwell's sewer costs, as well as required ongoing maintenance projects. Public Works Manager Cushman assists the board with where the rates should be and presented an updated rate sheet for 2024.

There was a motion by Burns with support by Colin to approve the new water and sewer rates to be effective July 15, 2024.

Roll Call: Yes – Gudith, Burns, Colin, Lunarde -Alexander, Bumgart, Winn.

No – None.

Absent – Moll.

Motion carried.

MTA Online Subscription: Michigan Township's Association offers online training subscriptions to townships at 3 different tiers. Trustee Burns recommended that the township sign up for the top tier subscription due to having so many new board members on the different boards within the township to make it easier for the members to access trainings and keep up to date with new information and laws.

A motion was made by Winn with support from Burns to approve the purchase of the premium pass online subscription at \$1900 per year.

Roll Call: Yes – Gudith, Burns, Colin, Lunarde -Alexander, Bumgart, Winn.

No – None.

Absent – Moll.

Motion carried.

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Communications and Reports:

Supervisor Winn updated the board on the Hazelwood water project status, building update progress, new bulk trash information and an update regarding citations going out from PCI.

Open Forum: Non-Agenda Items:

None.

With no further business before the Board, a motion by Winn with support by Colin was made to adjourn the meeting at 8:31p.m.

Aye-6, Nay – 0, Absent – 1.

Motion carried.

Jen Colin, Clerk

Bryan Winn, Supervisor

I, the undersigned Jen Colin, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 8th day of July 2024.

Jen Colin, Clerk
Otsego Township