

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD
HELD ON MONDAY MARCH 11, 2024**

The regular meeting of the Otsego Township Board was held on Monday, March 11, 2024, at the Otsego Township Hall, 400 North 16th Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Colin, Treasurer Lunarde-Alexander, Trustees Bumgart, Moll, Burns, Gudith.

Members Absent: None.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

Consent Agenda:

A motion by Lunarde-Alexander with support by Colin was made to approve the consent agenda as presented, consisting of the February 12, 2024, Township Board meeting minutes, journal entries, budget adjustments, bills in the amount of \$133,793.41.

Roll Call: Yes – Gudith, Moll, Burns, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent- None.

Motion carried.

Open Forum:

County Commissioner Gale Dugan was present and gave the board updates from the meetings over the last month at the county level and informed the board that there are petitions available for signatures to bring local power back from the state on solar and wind power.

Old Business:

Office Help: A motion was made by Winn with support by Moll to table this agenda item since we are going to have a workshop in May.

Aye – 7

Nay – 0

Absent – 0

Motion carried.

New Business:

SigfriedCrandallPC Audit Proposal: SigfriedCrandallPC has done the audit for the township for several years and has done an excellent job. They are also very helpful throughout the year.

A motion was made by Winn with support by Lunarde-Alexander to approve the audit proposal as presented.

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No – None.
Absent- None.
Motion carried.

Planning Commission Appointments: Andrew Webb, William Rohr, Jeffrey Polonowski and Karen Burns are up for reappointment this year on the Planning Commission.
A motion was made by Moll with support by Colin to approve the reappointment of Andrew Webb, William Rohr, Jeffrey Polonowski and Karen Burns to the Planning Commission.
Aye – 7
Nay – 0
Absent – 0
Motion carried.

Zoning Board of Appeals Appointments: Thomas Burns, Jeffrey Polonowski, Zana Williams, Chester Vanderploeg and Rick Moll are up for reappointment on the Zoning Board of Appeals.
A motion was made by Winn with support by Lunarde-Alexander to reappoint Thomas Burns, Jeffrey Polonowski, Zana Williams, Chester Vanderploeg and Rick Moll to the Zoning Board of Appeals.
Aye – 7
Nay – 0
Absent – 0
Motion carried.

PASER Map: The Allegan County Road Commission has provided a map of roads in the township that are rated from 1: Failed to 10: Excellent. The board needs to decide which roads are going to be addressed this year.
A motion was made by Winn with support by Moll to get work orders for 108th Ave; 15th st. west to M-89, 15th St from 108th Ave, North to 110th Ave; 102nd North to the City limit; 13th St from Baseline, North to M-89; Elm St and Sycamore St to get chip sealed.
Aye – 7
Nay – 0
Absent – 0
Motion carried.

Dixon Engineering Proposal – Water Tower Inspection: Dixon Engineering submitted a proposal for cleaning and inspection of the interior of the water tower. The inspection is required and done every 5 years.
A motion was made by Colin with support by Lunarde-Alexander to approve the proposal from Dixon Engineering.
Roll Call: Yes – Gudith, Moll, Burns, Colin, Lunarde-Alexander, Bumgart, Winn.
No – None.
Absent- None.
Motion carried.

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Sewer Cleaning & Video Work Proposal: Prein & Newhof provided bids from Taplin Group - \$24,504.71; Plummer's Environmental Services - \$31,742.26; and Perceptive Services and Operations - \$32,081.40 for the following items: jetting of sanitary mains, televising & PACP inspections of sanitary mains, providing reports, GIS data, and video doc of all completed inspections, 13th Street LS wet well cleaning and Meijer LS wet well cleaning.

A motion was made by Winn with support by Moll to accept the bid from Taplin Group in the amount of \$24,504.71.

Roll Call: Yes – Gudith, Moll, Burns, Colin, Lunarde-Alexander, Bumgart, Winn.

No – None.

Absent- None.

Motion carried.

Communications and Reports:

Clerk Colin informed that there were 99 voters that participated in early voting for the Presidential Primary Election.

Supervisor Winn informed the board that the insurance company did remove the old public utilities truck which took around \$700 off of the total price.

Winn also mentioned that there are a couple of road projects that will need to be done in 2025, including paving the shoulders on 106th Avenue.

Supervisor Winn announced that there will be 2 bulk trash pickups this year; they will be the week of April 15th and the week of October 14th.

The budgets were presented to the board, clerk Colin will email out any changes that are made as well as Public Works Manager Cushman's narrative, but they are pretty set at this point.

Supervisor Winn informed the board that the new Fire Director Brad Misner will plan to attend meetings quarterly unless a need arises.

Board of Review is to take place this week Tuesday 2pm – 5pm and 6pm - 9pm; and Thursday 9am - 12pm and 1pm – 4pm.

Trustee Bumgart informed that board that 110th Avenue already has large cracks across it every 10 – 12 feet and would like the road commission would address it. Supervisor Winn said he would contact the road commission.

Supervisor Winn gave a reminder that the Annual Meeting is to take place on Saturday, March 30th at 10am at the Otsego Township Hall.

Open Forum: Non-Agenda Items:

There were a few members of the public present that brought their concerns before the board.

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With no further business before the Board, a motion by Winn with support by Moll was made to adjourn the meeting at 8:14p.m.

Aye-7, Nay – 0, Absent – None.

Motion carried.

Jen Colin, Clerk

Bryan Winn, Supervisor

I, the undersigned Jen Colin, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 11th day of March 2024.

Jen Colin, Clerk
Otsego Township