

**MINUTES OF THE REGULAR MEETING OF THE OTSEGO TOWNSHIP BOARD
HELD ON MONDAY SEPTEMBER 11, 2023**

The regular meeting of the Otsego Township Board was held on Monday, September 11, 2023, at the Otsego Township Hall, 400 North 16th Street, Otsego, Michigan.

Members Present: Supervisor Winn, Clerk Colin, Treasurer Lunarde-Alexander, Trustees Bumgart, Burns, Moll, Gudith.

Members Absent: None.

The meeting was called to order at 7:00 p.m. by Supervisor Winn.

The Pledge of Allegiance was said.

Consent Agenda:

A motion by Colin with support by Winn was made to approve the consent agenda consisting of the August 14, 2023, Township Board meeting minutes, August 21, 2023, Special ARPA meeting minutes, journal entries, budget adjustments, bills in the amount of \$457,219.16.

Roll Call: Yes – Gudith, Colin, Lunarde-Alexander, Moll, Bumgart, Burns, Winn.

No – None.

Absent- None.

Motion carried.

Open Forum:

County Commissioner Gale Dugan was present and gave the board updates from the meetings over the last month at the county level. He let the board know that the county is looking for a township board member to volunteer to be on the materials management plan committee.

City of Otsego Fire Chief Weber was present and gave an update to the board on how things have been going at the fire department over the past month. He also mentioned that the fire department was awarded the fire equipment grant that they applied resulting in \$10,000.00 for each municipality that they serve (Otsego Township and City of Otsego).

Old Business:

M89 Bike Path: No action was taken. Supervisor Winn is in discussions with Prein & Newhoff to see if they can get the process started.

Full Time Position: No action was taken. Supervisor Winn is hoping to have something to the board around January 2024.

Fire Agreement Addendum: The agreement has been signed by the city and is ready for the board to make a decision.

A motion was made by Moll with support by Lunarde-Alexander to approve the fire agreement addendum.

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No – None.
Absent – None.
Abstain – None.
Motion carried.

Michigan Gas Ordinance: Michigan Gas Utilities Corporation has to periodically update their franchise agreement ordinances. This ordinance has gone back and forth for about a year between the township attorneys and Michigan Gas Utilities Corporation to satisfy both parties. Members of the board felt that there needed to be more information on what had changed from the prior ordinance to the current ordinance.

A motion was made by Winn with support by Lunarde-Alexander to adopt the ordinance.

Roll Call: Yes – Gudith, Burns, Lunarde-Alexander, Bumgart, Moll, Colin, Winn.
No – None.
Absent – None.
Motion carried.

New Business:

Server Replacement: Clark Technical Services has presented the board with a quote to replace the server at the township hall.

A motion was made by Moll with support by Lunarde-Alexander to approve the quote from Clark Technical Services for the server replacement.

Roll Call: Yes – Gudith, Colin, Lunarde-Alexander, Moll, Bumgart, Burns, Winn.
No – None.
Absent- None.
Motion carried.

313 South Sherman Street Lot Combination: The property owner at 313 S. Sherman Street submitted a request to combine parcel numbers 0317-280-186-00, 0317-280-187-00, and 0317-280-189-00. Because they are platted, the local legislative body has to approve the combination. Professional Code Inspections sent a recommendation to approve the combination since it meets the dimensional requirements.

A motion was made by Lunarde-Alexander with support by Winn to approve the combination per the recommendation of Professional Code Inspections.

Roll Call: Yes – Gudith, Burns, Colin, Lunarde-Alexander, Bumgart, Moll, Winn.
No – None.
Absent – None.
Abstain – None.
Motion carried.

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Communications and Reports:

Supervisor Winn informed the board that the AMAR was recently done for the township and required a corrective action plan from the assessing department which Lydia has submitted. Clerk Colin will send that information to the board.

Supervisor Winn updated the board on the bulk trash research into what the options could be moving forward. A ticket was also created with Waste Management to look into the increase of our bill.

Supervisor Winn announced that Public Utilities Manager Cushman has purchased a new public utilities vehicle with the asset management money he has been saving up.

Supervisor Winn took time to acknowledge his appreciation of Ron Kopka's service as a Trustee on the Gun Plain Township board as he has recently resigned.

Open Forum: Non-Agenda Items:

None.

With no further business before the Board, a motion by Winn with support by Moll was made to adjourn the meeting at 7:54p.m.

Aye-7, Nay – 0, Absent-0.

Motion carried.

Jen Colin, Clerk

Bryan Winn, Supervisor

I, the undersigned Jen Colin, the duly qualified and elected Clerk for the Township of Otsego, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 11th day of September 2023.

Jen Colin, Clerk
Otsego Township